

**SUBMISSIONS ARE INVITED FOR THE GUJARAT UNIVERSITY  
NEWSLETTER-VIDYA AND ACADEMIC JOURNAL VIDYA- AN OPEN  
ACCESS PEER REVIEWED JOURNAL .**

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## Manuscript Formatting Guidelines

1. **Format:** All the manuscript must be either submitted in PDF and Word Document. The manuscript with formulas must be submitted in LaTeX format. All figures must be in JPEG/GIFF only. The Tables must be prepared in excel or must be drawn in Word Document. Image format Tables are not acceptable.
2. **Paragraph Setting:** Justified, Indentation-Left/Right Before/After-0 and Spacing-double.
3. **Font:** The standard font manuscript preparation is Times New Roman 10. Headings could be Times New Roman 12 Bold. Any size variations must be represented to distinguish headings and sub headings.
4. **Page Layout:** Manuscript Page Layout must be represented only in one column.
5. **Language:** All the manuscript must be submitted in English/Hindi/Gujarati etc.
6. **Keyword:** 3-7 Keyword are mandatory for any type of manuscripts. Keywords must be distinguished by semi colon.
7. **Abbreviations:** Abbreviations if present in the manuscript must be listed to make easy understanding upon the terminologies.
8. **Representation, Units and Nomenclature:** Prefer using SI units only. Please follow the scientific standard rules while using Nomenclature for Animal/Plant/Organism Names; while using the terms like *in vivo*, *in silico*, *in vitro*, etc., or while using any Latin phrases such as *vice versa* must be represented in italics. Provide international designation style for the necessary names such as rRNA etc. Please use codes for any specific stated statements used in the manuscript and must be cited.

## **References style**

### **For Journal Articles**

Elica B, Kennedy J, Bryan KL, et al. (2015) Education is not simple. J Name. 76: 12-30.

### **For Books**

Elica B, Kennedy J, Bryan KL, et al. (2015) Education is not simple. Pub Name, UK, 7 edition. 12-30.

### **For Book in chapters**

Elica B, Kennedy J, Bryan KL, et al. (2015) Book Name is good. In: Education is not simple. John P, Quena A, editors. Pub Name, UK. 12-30.

### **For Conference Proceedings**

Elica B, Kennedy J, Bryan KL, et al. (2015) Education is not simple. Proceedings of XYZ Conference, Milan Italy (2014). Pub Name.

### **For Thesis/Dissertations**

Elica B, Kennedy J, Bryan KL, et al. (2015) Education is not simple [dissertation]. Pub Name. UK.

### **For Website linked references**

.Provide hyperlink. <http://www.who.int/en/>

## **Manuscript Organization**

### **Abstract**

The Abstract must not exceed 300 The Abstract should serve both as a general introduction to the topic and as a brief, non-technical summary of the main results and their implications. Abstracts must not contain references or subheadings. Abstract must be free from citations.

Note: Abstract is mandatory for all the article kinds except for Editorials, Commentaries, Short Note, Perspectives/Opinions and Letters.

### **Keywords**

A minimum of 3-6 keywords could be used in the manuscript. This will help the searching options for the manuscript.

### **Article Types**

#### **Research Article, Short Communication, Review Articles, Case Studies**

**Introduction:** The Introduction should put the manuscript into context and must be clear so that readers are able to understand the aims, purpose and significance of your research. The background must be capable of explaining the background of work and must be properly cited.

**Materials and Methods:** The Journal has no explicit requirements for materials and methods section. According to the author's preferences and the experiments conducted Authors can be organize it as best suits the research. Individual Experiments must be elaborated under appropriate subheadings.

**Results:** Results must be appropriate to the conducted research experiments. Results of the individual experiments must be elaborated under appropriate subheadings. All the figures and tables provided must be labeled accordingly in the order of sequence they follow.

**Discussion:** The Discussion section must be succinct and usually do not contain subheadings.

**References:** Please look at the formatting corner for appropriate guidelines in preparing references.

**Acknowledgements:** Acknowledgements should be concise, and should not include thanks to anonymous referees and editors, or extraverted comments. Grant Numbers and the Grant details must be acknowledged if any.